

# Keys School Application Timeline

## INITIAL STEPS

- Create Account at [www.Ravenna-hub.com](http://www.Ravenna-hub.com)
- Complete Application Form
- Pay Application Fee \$100

## FORMS TO DELEGATE/REQUEST IMMEDIATELY

- Teacher Recommendation Form
- Head/Advisor Recommendation Form
- Previous and Current Transcripts

## STEPS TO COMPLETE ASAP

- Parent Questionnaire
- Student Questionnaire (grades 6-8)
- Upload Student & Family Photos

## STEPS TO SCHEDULE

- Parent Interview
- Playgroup (grades K-5)
- Virtual Activity Session (grades 6-8)

## ADDITIONAL STEPS

- Applicant Videos (Kinder + 1st)

## OPTIONAL STEPS

- Attend a Virtual Tour
- Attend an Open House
- Complete Financial Aid Application

## PLEASE NOTE

This list is a suggested timeline of application steps based on the January 6, 2023, deadline. Please note that all application steps must be completed or scheduled by this date and that we cannot make any exceptions. Anything received or scheduled after the January 6th deadline (besides teacher recommendations and transcripts) will not be accepted. The application will be considered incomplete and not eligible to be considered for the 2023-2024 school year.

## IMPORTANT DATES

January 6, 2023 – All supplemental application materials are due.  
– Parent Interview completed or scheduled.  
– Student playdate or activity sessions scheduled.

January 13, 2023 – Transcripts Received  
– Recommendations Received

March 16, 2023 – Decisions Released in Ravenna

## OPEN HOUSES

October 15, 2022 (Lower School)  
October 22, 2022 (Middle School)  
December 10, 2022 (Lower School)